

Approved

# MEETING MINUTES

## FULL BOARD

### TUESDAY FEBRUARY 28, 2023

<b>MEMBERS PRESENT:</b>	<input type="checkbox"/> OPEN SEAT (VACATED BY G. MCINTOSH)	<input type="checkbox"/> C. NAGY
	<input type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. PIZZIMENTI
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> M. SERIO - VICE & COMM. CHAIR
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> M. KOZAK	<input type="checkbox"/> S. VANDEMERGEL
<b>MEMBER(S) ABSENT:</b>	L. BERRY-BOBOVSKI, C. NAGY, S. VANDEMERGEL	
<b>OTHERS PRESENT</b>	C. CONKLIN K. AULETTE A. BOWERS	

- CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.
- Roll Call:** LCCMHA WILL BE DOING A HYBRID IN-PERSON AND VIRTUAL ZOOM MEETING FOR THE PUBLIC.
- APPROVAL OF AGENDA:** **AGENDA DATED FEBRUARY 28, 2023**

- MOTION TO APPROVE THE AGENDA, AS PRESENTED.
- MOTION TO APPROVE THE AGENDA, AS MODIFIED:  
**MOVED BY: J. Pfeffer / SECONDED BY: M. Pizzimenti**
- MOTION PASSED 7 / 0
- MOTION FAILED

- CALL TO THE PUBLIC:**  None.  The parent of a consumer requested the Board's support for services.
- APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED JANUARY 31, 2023**

- MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
- MOTION TO APPROVE THE MINUTES, AS MODIFIED:  
**MOVED BY: M. Pizzimenti / SECONDED BY: M. Kozak**
- MOTION PASSED 7 / 0
- MOTION FAILED

- BOARD ADMINISTRATION:**  None  Item(s) Noted Below
  - Per-Diem for Special Meetings / Functions:  None  Items Noted Below

b) Event Announcement(s):  None  Item(s) Noted Below

- Livingston County CMH Art Show: March 9th: 6-8:30pm, "Creative Minds, Changing Minds" at the Howell Carnegie Library 314 W. Grand River Howell, MI

## 7. CONSENT AGENDA:

## 8. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract February 2023 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

## 9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

### a) FY23 FINANCE REPORT & PROJECTIONS / INFORMATIONAL

#### b) ANNA'S LAWN PREP – FY23 AND FY24 CONTRACT AMENDMENT #1 – RATE INCREASES

Discussion was held.

**Moved by: J. Pfeffer / Seconded by: S. Slaton**

Motion to approve FY23 and FY24 Contract Amendment #1 between LCCMHA and Anna's Lawn Prep to increase rates, as presented. Effective 3/1/2023 to 9/30/2024.

**MOTION PASSED 7 / 0**

**MOTION FAILED**

#### c) WORK SKILLS CORPORATION - FY23 AND FY24 CONTRACT AMENDMENT #5 – CONSUMER ENHANCED RATES

Discussion was held.

**Moved by: J. Pfeffer / Seconded by: M. Serio**

Motion to approve FY23 and FY24 Contract Amendment #5 between LCCMHA and Work Skills Corporation to add enhanced rates for consumer #52281, as presented. Effective 3/1/2023 to 9/30/2024.

**MOTION PASSED 7 / 0**

**MOTION FAILED**

#### d) CENTER FOR HEALTHCARE AND TRANSFORMATION (CHRT) – FY23 SUBRECIPIENT AGREEMENT – CDC CHIRB – COMMUNITY HEALTH WORKERS

Discussion was held.

**Moved by: M. Serio / Seconded by: M. Pizzimenti**

Motion to approve the Subrecipient Agreement between the Center for Healthcare and Transformation and Livingston County Community Mental Health Authority for Community Health Workers and Supervisor in the total amount of \$36,355.00. Effective 10/1/2022 to 5/31/2023.

**MOTION PASSED 7 / 0**

**MOTION FAILED**

**e) CENTER FOR HEALTHCARE AND TRANSFORMATION (CHRT) – FY23 SUBRECIPIENT AGREEMENT – PROMOTION OF HEALTH EQUITY – HUBLET AND COMMUNITY HEALTH WORKERS**

Discussion was held.

**Moved by: S. Slaton / Seconded by: M. Kozak**

Motion to approve the Subrecipient Agreement between the Center for Healthcare and Transformation and Livingston County Community Mental Health Authority for Hublet services and Community Health Workers, as presented. Effective 10/1/2022 to 9/30/2023.

**MOTION PASSED 7 / 0**

**MOTION FAILED**

**f) CENTER FOR HEALTHCARE AND TRANSFORMATION (CHRT) – FY23 SUBRECIPIENT AGREEMENT AMENDMENT #1 – CDC CHIRB – COMMUNITY HEALTH WORKERS AND MENTAL HEALTH FIRST AID**

Discussion was held.

**Moved by: S. Slaton / Seconded by: J. Pfeffer**

Motion to approve the Subrecipient Agreement Amendment #1 between the Center for Healthcare and Transformation and Livingston County Community Mental Health Authority, as presented. Effective 10/1/2022 to 5/31/2023.

**MOTION PASSED 7 / 0**

**MOTION FAILED**

**g) CBIZ - OPEB VALUATION CONTRACT**

Discussion was held.

**Moved by: M. Kozak / Seconded by: M. Serio**

Motion to approve Retiree Healthcare Actuarial Services by CBIZ Benefits & Insurance Services, Inc. for Livingston County Community Mental Health, as presented. Effective 03/01/2023 – 09/30/2024.

**MOTION PASSED 7 / 0**

**MOTION FAILED**

**h) SUD METHADONE CONTRACTORS FY23 AND FY24 CONTRACT AMENDMENT – RATE INCREASE FOR CODE H0020.**

Discussion was held.

**Moved by: M. Pizzimenti / Seconded by: J. Pfeffer**

Motion to amend the FY23 & FY24 SUD Providers to increase the rate for CPT Code H0020 to \$19.00 per encounter, as presented. Effective 10/1/2022 to 9/30/2024.

**MOTION PASSED 8 / 0**

**MOTION FAILED**

**i) EMPLOYEE RETIREMENT RECOGNITION RESOLUTION - DEBRA "DEB" MCCRIE**

Discussion was held.

**MOVED BY: M. Kozak / SECONDED BY: S. Slaton**

Motion to approve the Resolution of recognition to Debra "Deb" McCrie for her 27 plus years of service to the agency, as presented.

**MOTION PASSED 8 / 0**

**MOTION FAILED**

**j) MEMO TO REQUEST THE REVISION OF THE JOB DESCRIPTION FOR THE REGULAR FULL TIME HELPDESK SUPPORT SPECIALIST I (GRADE 106) IN THE IT DEPARTMENT**

Discussion was held.

**MOVED BY: J. Pfeffer / SECONDED BY: M. Kozak**

Motion to approve the revised Helpdesk Support Specialist I Job description at Grade level 106, as presented. Effective 3/1/2023

**MOTION PASSED 8 / 0**

**MOTION FAILED**

**10. CMHPSM (REGION 6):**  **None**  **Item(s) Noted Below**

a) Event Announcement(s):  None  Items Noted Below

- Next Regional Board Meeting Date: 04/12/2023

b) Draft minutes for February 08,2023

**11. CMHAM:**  **None**  **Item(s) Noted Below**

a) Event Announcement(s):  None  Items Noted Below

- CMHA Winter Conference was held at the Radisson Plaza Hotel Kalamazoo, MI on February 7 & 8, 2023

b) Community Mental Health Association of Michigan 2022 Impact Report

c) 2023 CMH PAC Campaign

**12. BOARD CORRESPONDENCE:**  **None**  **Item(s) Noted Below**

a) Genesis House Journal for February 2023

**13. NEW BUSINESS:**  **None**  **Item(s) Noted Below**

**14. OLD BUSINESS:**  **None**  **Item(s) Noted Below**

a) Parking Lot Items:

1. Senator Lana Theis, Representatives Bob Bezotte, Anne Bollin, Jennifer Conlin and Mike Mueller to be contacted to request participation at a LCCMHA Board meeting target date June or July 2023. Board provided a list of topics that they would like to discuss with the legislatures when they attend.
2. Board member tour of Genesis House to be scheduled to be determined.
3. Board member review of the Delegated Authority Policy.

**15. CALL TO THE PUBLIC:**  **No Response**  The parent of a consumer thanked the Board for their support for services.

**16. ADJOURNMENT: THE MEETING ADJOURNED AT 6:58 PM**

**RESPECTFULLY SUBMITTED:**

**APPROVED BY:**

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**Angela Bowers**  
RECORDING SECRETARY

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**Joanne Pfeffer**  
BOARD SECRETARY

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**Date**